

# HORIZONS SUMMER 2024 APPLICATION CHECKLIST

Thank you for your interest in Horizons at Dedham Country Day School. This checklist will help you stay on track for our March 1, 2024 deadline.

If you have any questions please email [Horizons@dcds.net](mailto:Horizons@dcds.net) or call 781-355-6955.

## Application

Application Link: [horizons.force.com/login](https://horizons.force.com/login) Click Sign Up to create a profile. For siblings of current Horizons Scholars that are applying you will need to sign in to your account and create a new student instead of creating a new account

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## Teacher Evaluation Form

Send via email the eval form to your student(s) teacher.

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## Parent Phone Interview

Email [Horizons@dcds.net](mailto:Horizons@dcds.net) to schedule your interview

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## IEP/504 Plan

If your student(s) have an IEP or 504 Plan send copies to [horizons@dcds.net](mailto:horizons@dcds.net)

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## Tax Information

Provide one of the following tax information via the SalesForce application

- first page of 1040
  - 3 months of pay stubs
  - unemployment letter
  - letter from employers stating hourly wage, hours/week, and employment history.
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Thank you again for your interest in Horizons at Dedham Country Day School. All steps must be completed by the application deadline for your student(s) to be considered.

Please note we can only accept families who are income eligible and students must attend a Boston Public School or a Dedham Public School at this time.